



6<sup>th</sup> April 2020

Dear Hackle Team Member,

As we all approach week three of lockdown I wanted to thank you for your diligence and courage by still attending work during these difficult and challenging times.

Many of you will have to take public transport to attend your work location and I hope that those journeys are allowing you the social distancing which is vital in the battle against this virus.

I thought you might appreciate a Hackle Team update: 8 team members have been placed on furloughed and 4 have taken sick leave and are self-isolating, we do hope that they recover quickly and can return to work in due course.

We as a company have purchased gloves and antiseptic wipes and these items are in the process of being delivered to site if they have not been delivered to site already. We ordered these items two weeks ago but due to the high demand orders are taking longer than normal. We have tried to purchase hand sanitiser and masks; however, these are not currently available due to the high demand.

Terri, Chris, Steve and Martin are committed to supporting those working on the sites that they manage and are available via email or phone for any questions or concerns that you may have.

Please do keep checking the link below which will update you as to the current Government guidelines regarding COVID-19.

<https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection#symptoms>

I also take this opportunity to remind you of the personal and workplace hygiene guidelines and social distancing advice in order to keep yourself and those around you safe and well.

My best wishes to you and your family,

Yours sincerely

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